

# Revival Preparation Guide

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Revival Preparation 2011 Highland Terrace Baptist Church

## Tentative Revival Schedule

Sunday AM High Attendance Sunday School Theme: "WHO CARES?"  
Call And Reach Everyone 3 Sundays lead up time.

### Sunday PM

5:00 PM Super Sundaes Family Night  
6:00 PM Worship Service

### Monday

6:00 PM Women's Event  
7:00 PM Worship Service

### Tuesday

6:00 PM Men's Event (college event)  
7:00 PM Worship Service

### Wednesday

6:00 PM Youth Event (Lighthouse) and Children's Event (AWANA)  
7:00 PM Worship Service

## Revival Teams

General Chairman: \_\_\_\_\_  
Oversees and coordinates all the revival teams and events.

Revival Secretary: \_\_\_\_\_  
Responsible for assisting the General Chairman in keeping records, contacting team members, promoting the Revival through newsletters and various media.

Worship Team: Leader \_\_\_\_\_  
Responsible for working with the Evangelist and Music Evangelist and A/V team to coordinate all that is needed for the Music in the Worship Services.

Prayer Team: Leader \_\_\_\_\_  
Responsible to recruit, organize, and mobilize the church body to pray for the Revival.

Publicity / Promotion Team: Leader \_\_\_\_\_  
Responsible to advertise and vigorously promote the Revival meeting, both within the church family and also to the outside community. Responsible to create promotional materials. This team is also responsible to motivate the church members to personally promote the revival among their own sphere of influence.

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Men's Event Team: Leader \_\_\_\_\_

Responsible to plan and promote a Men's Ministry Event on one weeknight of the Revival prior to the service in order to promote attendance by the men and reach out to men with the gospel.

Women's Event Team: Leader \_\_\_\_\_

Responsible to plan and promote a Women's Ministry Event on one weeknight of the Revival prior to the service in order to promote attendance by the women and reach out to women with the gospel.

Children's Event Team: Leader \_\_\_\_\_

Responsible to plan and promote a Children's Ministry Event on one evening or the Revival prior to the service in order to promote attendance by the children and reach out to children with the gospel.

Youth Event Team: Leader \_\_\_\_\_

Responsible to plan and promote a Youth Ministry Event on one evening or the Revival prior to the service in order to promote attendance by the youth and reach out to youth with the gospel.

Parents Event Team: Leader \_\_\_\_\_

Responsible to plan and promote a Parents Ministry Event on one evening or the Revival prior to the service in order to promote attendance by the parents and reach out to parents with the gospel.

Sunday School Team: Leader \_\_\_\_\_

Primarily responsible to promote attendance on Sunday morning of the Revival through the Sunday School organization.

Ushers and Greeters Team: Leader \_\_\_\_\_

Responsible to make sure ushers and greeters are in place during all of the non-regularly scheduled service times. (e.g. Monday, Tuesday, Wednesday)

Counselor Team: Leader \_\_\_\_\_

Responsible to enlist and train counselors to assist those who come forward for decisions during the invitation, get their personal information for follow-up, and give them appropriate materials.

Follow-up Team: Leader \_\_\_\_\_

Responsible to contact those who have made decisions during the Revival and encourage them and help them to follow through on their decision by the taking the next step, whatever that is.

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## Special Events

The Revival “special events” are intended to draw attendance to the Revival services by our own members, but also provide a valuable outreach tool for our members to use to invite their lost, backslidden, or unchurched friends. These events should be nicely done. They must also follow a tight schedule since most of them are done prior to the worship service. The evangelist or music evangelist may be required to speak at some of these events, so it is helpful to coordinate with them.

What is our goal at these special events:

First, we want to have great attendance. We want to do all we possibly can to get “compel them to come in.”

Second, we want to treat people well. Our members and guests who attend should be treated with love and respect. It is not a time to engage in arguments. We must keep our purpose in mind. We must be accepting of people who may dress differently, or talk differently than we do.

Third, we want to pre-evangelize them. We are not necessarily trying to present the gospel at this special event, although we may. We want to make sure they know they are loved and cared for before they ever walk into the sanctuary. We certainly do not want to cause someone to “stumble” before they get into the service by being unkind or giving ultimatums before they ever hear the evangelist. However, in some of these events we will present the gospel. Perhaps the evangelist will come in and present the gospel during the children’s event or youth event. Decisions might be made in these meetings prior to the actual service. The gospel might be presented in some of these meetings through testimony or presentation without a call for a decision before going into the service.

Fourth, we want to give the evangelists an opportunity to build rapport with the participants prior to the worship service. One of the best things any preacher can do is to be able to build rapport with his audience before the actual event begins. It is difficult for any preacher to stand up as an “unknown” to a group of people and receive any kind of credibility from them. If the preacher can get even a few minutes to walk through the room and say “hello” to a few people informally it greatly increases their willingness to listen. We want to give our evangelist the very best opportunity for the Holy Spirit to use him fully in the lives of his hearers.

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## Special Event Suggestions:

Let these suggestions be a starting point to grow from.

## Sunday School Event Suggestions:

Have a High Attendance in Bible Study in association with the Sunday morning of the Revival. The Publicity Committee should be able to provide all the classes with promotional materials.

A Telephone Committee should be a sub-committee of the Sunday School committee to insure that every member and prospect gets a call inviting them to the Revival.

Each class should send cards to their members.

Each class should organize to promote the Revival to their members.

Each class should promote the various events that are appropriate to them, e.g. promote the Men's event to the Men in the Class.

Each class should have a Telephone Committee to call all the members, absentees, and prospects and remind / invite them to the Revival on Sunday morning.

Each class should strive to have 110% attendance on that day and enroll some new members.

## Children's Event Suggestions:

- Have it on Sunday Night: Your children and parents who normally attend will already be used to attending on Sunday night. If you have promoted everything well for the High Attendance in Sunday School, then Sunday morning will be a perfect opportunity to promote this event BIG during Sunday School.
- If you have a big children's program on Wednesday nights, such as AWANA, then plan on doing this on a Wednesday night. Coordinate with the Youth.
- Hot Dog Hog Out, etc. It is usually best to have some food.
- It is also best to give our pre-printed "tickets" with the information and times on them.
- Bring in a special person, e.g. illusionist, ventriloquist, puppet ministry, chalk artist, caricature artist, musician, mascot, etc. There are a number of Christian artists who love to be able to present the gospel using their acts.
- Definitely coordinate with the evangelist and have him come and spend a few minutes with the children.
- Be sure to register the kids as they enter. (also get a count)
- Have a drawing for a grand prize.
- Advertise the drawing for the grand prize.
- Have a prize for the person who brings the most guests.

## Parents' Event Suggestions (or Churchwide Event):

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- Hold the Parents' Event at the same time as the Children's Event.
- Provide finger foods, not a full meal.
- Super Sundae, Sunday Night! Bring your favorite topping.
- Have a program. Bring in someone who can talk about the problems children face, the problem's parents face, the problems couples face, etc. Have literature available on some of the ministries that your church provides to help families.
- Have some group in your church help with serving the food, drinks, etc.
- Bring in a Christian comedian, performer, etc.
- Bring in someone to give a testimony.
- Have the Music Evangelist come in to talk, or sing, or both.
- Allow the Pastor to have a few minutes to talk about some of the ministries the church provides and thank people for attending.

### Youth Event Suggestions:

- Have it on Wednesday Night. Your regular students are already used to coming on Wednesday nights and during the school year they will also have three days to invite their friends to come for the Big Event.
- One VERY IMPORTANT issue related to the Youth Event is having your evangelist to speak in the local High School (s) or Jr. High (s). Most evangelists have program they can do that is appropriate for a school assembly. This serves the purpose of building a relationship with the school, and giving your students at the high school more opportunity and courage to invite their friends. There are few things you can do will help you draw a greater crowd for your Youth Event than this one action! Have your tickets printed in advance and make sure your teens bring them to school that day. If the school will not allow you to do a school assembly, then work with a group within the school such as Fellowship of Christian Athletes, Football Team, Basketball Team, Band, etc.
- Pizza Pig Out, (Just give it a good name) etc. Teenagers like to eat.
- It is also best to give our pre-printed "tickets" with the information and times on them. (Although the "tickets" are not essential for admission, they serve the purpose of being a reminder, and a invite card with the date, time, and place. If you print a registration form on the back of the ticket, you can use it for a drawing for a door prize. This way you have everyone's name and contact info.
- Bring in a special person or group, e.g. illusionist, ventriloquist, puppet ministry, chalk artist, caricature artist, musician, etc. There are a number of Christian artists who love to be able to present the gospel using their acts. Be very clear with these individuals or groups before the event so they know what they can and cannot do and what the time line is. Remind them, that this event is not about them.
- Bring in a local celebrity the young people know to give a testimony. e.g. a sports hero, local band, someone who has gone through a recent tragedy
- Definitely coordinate with the evangelist and have him come and spend a few minutes with the youth.

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- Be sure to register the youth as they enter. (also get a count)
- Have a drawing for a grand prize.
- Advertise the drawing for the grand prize.
- Have a prize for the person who brings the most guests.

### **Men's Event Suggestions:**

- Have it on Monday or Tuesday. If Monday Night Football is going then have it on Tuesday. Remove as many competing obstacles as possible.
- Have food men like to eat. Hamburgers, hotdogs, grilled chicken, Pizza, etc.
- Do stuff men like to do. Active, not just sit down stuff.
- Have a "Wild Game" dinner.
- Grill Hamburgers and a Free Throw Contest.
- Do some fun things.
- Ask men to invite their neighbors, work associates, relatives,
- Have the Evangelist come in and speak for a few minutes.
- Have one of the respected men in the community give a testimony.
- Bring in a local sports hero, or community servant to speak, or fly fishing champion, etc.
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### **Women's Event Suggestions:**

- Have it on Monday or Tuesday. Remove as many competing obstacles as possible. Provide Childcare. Could also do this on Sunday night if you do not do the Parents Event
- Plan the menu for women. Decorate for visitors.
- Plan the program for women.
- Have a drawing or several drawings for free books, cd's, etc.
- Ask your ladies to invite their neighbors, work associates, relatives,
- Have the Evangelist come in and speak for a few minutes.
- Have a special guest or the Evangelist's wife, or Pastor's wife give a testimony.
- Have music or ask one of your talented ladies sing or lead in a song
- Bring in a comedian
- Show a video of a female Christian Comedian
- Prepare gifts or gift bags for everyone, or for all guests. Be sure to include a gospel tract or New Testament.

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General Chairman: \_\_\_\_\_

Oversees and coordinates all the revival teams and events. This person must be organized and must be motivational. The Pastor is a good choice, but probably a layperson who works alongside the Pastor.

- Recruit the Revival Secretary
- Communicate well with the Revival Secretary
- Prepare the Planning Calendar for the Revival
- Help to Recruit the Revival Team Leaders

Revival Secretary: \_\_\_\_\_

Responsible for assisting the General Chairman in keeping records, contacting team members, promoting the Revival through newsletters and various media. This person must be very organized and meticulous.

- Keep a calendar with timeline of preparation for events
- Keep a calendar of all events
- Keep contact information for General Chairman, Staff, Evangelists, Team Leaders
- Coordinate all communication to keep everyone on the same page
- Coordinate use of church facilities for various events
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Follow-up Team: Leader \_\_\_\_\_

Responsible to contact those who have made decisions during the Revival and encourage them and help them to follow through on their decision by the taking the next step, whatever that is.

Plan the Follow Up in Advance of the Revival. Do not let it be an afterthought. Place it on the Church Calendar and List who is responsible.

Ideas:

- Decide on Follow up materials in advance: Use uniform follow-up materials. Whether you use "Steps in Following God," "Four Spiritual Laws" "Roman's Road" or some other gospel tract, let it be what everybody is using. Decide on a follow up booklet for baptism, assurance, church membership, security, bible reading, prayer, etc. Order all materials and keep stocked well in advance of the Revival. Train your follow up team in how to use them.
- The Follow-Up Team should make a list of the specific materials to use for adults who made decisions, youth who made decisions, children who made decisions, and for people who simply visited the services. The list should be made

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available to the office staff responsible to order the materials, the visitation teams, the staff, the counselors, and anyone else who is involved in follow up.

- Age Appropriate follow-up. Order materials for children and youth, too.
- Schedule your follow up plan. Put it on the calendar.
- Monday after the Revival. Follow-up team visits everyone who made a decision. Take the follow up materials by see if there are questions. Also include a pamphlet with dates of follow up classes.
- Put Follow-up Classes on the Calendar.
- Schedule the “Discovery” church orientation class for 2 or 3 Sundays after the Revival and invite everyone who visited the church during the Revival.
- Schedule the “First Steps for Kids” class for all the kids who made decisions during the Revival.
- Schedule a “Youth” First Steps Seminar for the youth who made a decision.
- Schedule office appointments to discuss baptism with those who made decisions.
- Visit all Guests who visited the services and special events on the Monday after the Revival. Whether they made a decision or not, if they visited your church during the Revival, make a follow up visit (MUG visit, or other kind of thank you visit with appropriate church information materials).
- Follow up letter from Pastor.
- Follow up post card three weeks after Revival.

### **Prayer Team Event Suggestions:**

Responsible to recruit, organize, and mobilize the church body to pray for the Revival.

- Distribute Prayer Commitment Cards to all members, e.g. cards, bands, bookmarks, etc.
- Family Prayer for Revival Prayer Tent
- Distribute prayer needs to the Bible Study Class Leaders, pray each week prior for Revival during class
- Have a special prayer meeting for Revival the week before
- Read 2 Chronicles 7:14
- Pray for the church to experience true revival and repentance both personally and corporately
- Encourage a time of silent prayer for self-examination and confession
- Pray for the Evangelistic Team
- Pray for the Church Revival Team
- Pray for the Lost and Backslidden